



**TRENT
LUBRICANTS**

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Trent Oils Coronavirus Update (March 2020)

Tuesday 17th March 2020

Currently it is business as usual at Trent Oils. However, in the light of the current crisis we are now implementing measures to help protect the health and safety of our employees while maintaining our high standards that you have become accustomed to.

In order to minimise the immediate risk through contact to all concerned, we ask that a safe distance of 3 feet between our employees and that of our customers is adhered to at all times.

We are aiming to keep all contact to a minimum and therefore believe that by making the decision to leave no paperwork upon delivery of goods should help reduce the risks we all now face on a daily basis.

To ensure you still receive PODs of goods received, we intend to implement the following procedure until further notice.

Our drivers will record the name of the person accepting delivery of the goods along with the date and time of said delivery. A scanned copy of the retained paperwork will absolutely be sent on to you in due course.

All Trent sales activity is now home based, but should you require any information and/or support please rest assured our Sales team are all accessible via mobile or emails as normal. We have taken this decision purely to reduce the risk of spreading the virus via business to business activity.

We are also watching the supply chains of some products which have entered our stocks from affected areas and we are increasing the hygiene standards at our site in Nottingham.

We will continue to follow government guidance and monitor the latest developments and we are committed to implementing any additional procedures alongside any advice which will be forthcoming.

We've spent many years developing the great relationships and reputation for delivering quality on time. We hope within this revised method of working we can continue to do so.

Thank you for your understanding in these difficult and unprecedented times.

Kind Regards

Alex Stilborn
Director

